



Fulton County Board of Health
Business Card Designs

<p>Front of Card:</p>		
<p>Back of Card One Title:</p>		
<p>Back of Card Two Titles</p>		



Fulton County Board of Health Business Card Order Form

Fill out the form below to order your FCBOH business cards.

Email completed form to:

aricka@decaturatlantaprinting.com & FCBOH.Comms@dph.ga.gov

Copy your manager and business support analyst as well.

Your business card is printed AS IS. It is VERY IMPORTANT that YOU review your form for errors before submitting. Vendor does not proof for errors and will not reprint your order if you miss an error.

Quantity: ___ 250 Cards (\$49.00) ___ 500 Cards (\$59.00) ___ 1,000 Cards (\$69.00)

Back of Card Design: ___ One Title ___ Two Titles

Name: _____

Title: _____

Program/Department: _____ or ___ Not Applicable

Address: _____

Office/Suite/Floor: _____

City/State/Zip: _____

Desk Phone: _____ or ___ Not Applicable

Mobile Phone: _____ or ___ Not Applicable

Fax Number: _____ or ___ Not Applicable

DPH Email Address: _____

Once Aricka receives this form, she will send back a quote. Please make sure the business support analyst for your department receives this quote as well. The BSA will convert the quote into a requisition in Munis, then it needs to be approved by your manager and finance. Business cards **will not** be printed until the vendor receives a purchase order number (PO#) from our purchasing department. Please let your BSA know once the business cards have been received.